

Task Force Quarterly Report (by Coordinator)

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| Municipality/Community | Richmond, BC |
| Date of Report | December 12, 2014 |
| Task Force Coordinator | Ella Huang, Richmond Centre for Disability |
| <p>Any Changes in Task Force (e.g. member, action plan)</p> <p>There is no change with the Task Force membership for the reporting period. In September meeting, the Richmond VisitAbility Task Force focused on the formulation of the Phase II Action Plan, which has been completed and submitted to the Project Team.</p> <p>One Task Force member has been missing the past 3 meetings; coordinator will touch base with this individual to reaffirm his commitment.</p> | |
| <p>Key Task Force Activities Done Since Last Report (in a point format)</p> <ul style="list-style-type: none"> • On October 21, 2014, the Richmond Centre for Disability coordinated the hosting of the Webinar on Policy Development for VisitAble Housing at its centre for Richmond VisitAbility Task Force members. 6 members attended the webinar on site and the presentation was well received. • Task Force Coordinator joined the Coordinators' Meeting conference call on November 7, 2014. • One Task Force Meeting was held on November 18, 2014; a total of 16 participants – 12 members plus one note taker, and three guests from RCD Board of Directors. • A Phase II Action Plan has been completed, based on the inputs and commitments of the task force members. • Distributed promotion materials at the RCD International Curling Bonspiel at the Richmond Curling Club from November 19 to 23, 2014. • A presentation was delivered at the Urban Design Institute and City of Richmond Monthly Liaison Meeting on November 27, 2014 to developers and city managers. A package of promotional materials was assembled including Factsheets, VisitAble Housing Brochure, bookmark, pen, sticky note, as well as info on CCDS's Awards of Excellence in VisitAble Housing and information on the Richmond VisitAbility Task Force. Four task force members were at the presentation, and 9 developers and 10 city staff were present. The presentation agenda is attached with this report. • A Task Force member touched base with Ontario Home Builders' Association regarding their "Accessibility Professional Designation" and their Accessible Residential Design curriculum. • Distributed promotional materials at the RCD Open House on December 3, 2014 – the UN International Day of Persons with Disabilities. • Task Force Coordinator talked about VisitAble Housing, the project and the Awards of Excellence at a radio interview – AM1320, a Chinese broadcast radio station in Metro Vancouver. This is a very popular radio station among the Chinese community. The session lasted about 15 minutes. | |
| <p>Task Force Progress and Outcomes Made Since Last Report (in a point format)</p> <ul style="list-style-type: none"> • Task Force Presentation Team started the promotion of VisitAble Housing, the project and the Awards of Excellence. • Phase II Action Plan is in progress. | |

Challenges encountered in implementing the task force action plan

- Nothing so far.

Active stakeholders involved (List names and affiliations)

"Active stakeholders" herein refers to those who have assisted or contributed to your task force activities, beyond simply receiving information from you.

RCD Board of Directors: the RCD Board received report about the Richmond VisitAbility Task Force and the project in its November board meeting, and before that they had agreed to be a supporting organization for the project.

Tom Parker is the key liaison of the RCD Board with the task force; he is the vice board chair and also an appointed representative on the City of Richmond's Advisory Design Panel (ADP), viewing and approving development projects. He talked about the Richmond VisitAbility Task Force to the ADP and brought back useful information about development projects in Richmond.

Information Dissemination Activity and Number of People Reached

(For example, a presentation at the Manitoba Accessibility Awards – 60 people, distribution of a brochure on VisitAble housing – 150 people)

November 19-23, 2014 – distributed promotional materials at RCD Bonspiel. (100 people)

November 27, 2014 – a presentation was made to Urban Development Institute (UDI) and City of Richmond Management Team. We had representatives from 7 major development firms, 2 from UDI, and 10 City of Richmond senior staff including Development, Policy Planning, Finance, Community Social Development, Affordable Housing, Transportation, District Energy and Environment. (19 people)

December 2, 2014 – distributed promotional materials at RCD Open House. (80 people)

December 2014 – radio interview on Chinese radio station AM1320. (Mass Media Broadcast)